

COMPLAINT FORM - FAIRMONT ZONING CODE

VILLAGE OF FAIRMONT CITY • 2601 N. 41ST STREET • FAIRMONT CITY, IL 62201 • (618) 874-6100

CREATED 3/03

IMPORTANT INSTRUCTIONS

Complaints regarding violations of the Zoning Code of the Village of Fairmont City must be filed in writing with the Zoning Administrator. The Zoning Administrator then investigates the allegations contained within the complaint and requires corrective action if a violation is confirmed. He may contact the complainant in order to gather more information, and will provide a written response to the complainant upon completion of his investigation. All information on this form must be provided in order to effectively investigate this matter.

I believe a violation of the following section(s) of the Fairmont City Zoning Code exists:

SECTION: _____

EXPLANATION OF VIOLATION:

ADDRESS OF PROPERTY WHERE VIOLATION EXISTS: _____

OWNERS NAME (IF KNOWN): _____ Phone #: _____

ZONING DISTRICT: _____

ACTION YOU REQUEST THAT THE ZONING ADMINISTRATOR TAKE:

COMPLAINANT'S NAME: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

CHECK IF: Property Owner Contract Purchaser Renter Other (_____)

BY MY SIGNATURE BELOW, I CERTIFY THAT ALL OF THE ABOVE STATEMENTS AND THE INFORMATION CONTAINED IN ANY DOCUMENT OR ATTACHMENTS SUBMITTED HERewith, ARE TRUE AND ACCURATE.

SIGNATURE: _____ DATE: _____