

APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE

VILLAGE OF FAIRMONT CITY ♦ 2601 N. 41ST STREET ♦ FAIRMONT CITY, IL 62201 ♦ (618) 874-6100

Application Number: _____ Fee: _____ Date Fee Paid: _____ CREATED 4/03

IMPORTANT INSTRUCTIONS

Before any lot is created; any land is developed; any new use of land or new structure is established or erected; or any existing structure or use is enlarged, extended, altered, relocated, or reconstructed; the owner must first apply for and receive an Initial Certificate of Zoning Compliance. This certificate proves that the proposed change on a specific lot has been reviewed by the Zoning Administrator and found to be in compliance with the Fairmont City Zoning Code. The Zoning Administrator may, however, find that plans for a specific lot do not agree with the zoning regulations. When that happens, the Zoning Administrator will notify the applicant who can; modify the plans to bring them into compliance; appeal the decision of the Zoning Administrator [if the decision is one of interpretation]; request a variation from the regulations [if a variation is allowable in this situation]; or request to have the zoning regulations amended.

When the Zoning Administrator has found that plans do comply with the Fairmont City Zoning Code, or when plans are brought into compliance, he issues an Initial Certificate of Zoning Compliance, and the owner is allowed to proceed with securing building permits. Upon completion of the proposed construction or changes, as authorized by the initial certificate, the actual site must be reviewed by the Zoning Administrator who confirms that the change was made as planned and approved. If this is the case, a Final Certificate of Zoning Compliance is issued, and the structure or use can then be occupied. Occupancy without a Final Certificate of Zoning Compliance.

APPLICANT NAME: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

CHECK IF: Property Owner Contract Purchaser Lessee Other (_____)

OWNERS NAME: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

ADDRESS OF PROPERTY: _____

PERMANENT TAX NUMBER: _____ LOT #: _____ ZONING DISTRICT: _____

PRESENT USE OF PROPERTY: (CHECK ALL THAT APPLY)

RESIDENTIAL: Single Family Duplex Uniplex Multi-Family (# of units _____)
 Manufactured Home Modular Home

ACCESSORY USES: Garage Carport Swimming Pool Other (_____)

BUSINESS USES: Commercial Industrial Home Occupation TYPE: _____

VACANT LOT: OTHER USE: _____

PROPOSED USE OF PROPERTY: (CHECK ALL THAT APPLY)

RESIDENTIAL: Single Family Duplex Uniplex Multi-Family (# of units _____)
 Manufactured Home Modular Home

ACCESSORY USES: Garage Carport Swimming Pool Other (_____)

BUSINESS USES: Commercial Industrial Home Occupation TYPE: _____

VACANT LOT: OTHER USE: _____

Has any structure on this lot previously been altered? Yes No

Has any variation, special use permit, or rezoning been granted for this property? Yes No

COMPLETE ADDITIONAL INFORMATION ON REVERSE SIDE

PROVIDE THE FOLLOWING INFORMATION FOR ALL EXISTING AND PROPOSED STRUCTURES:

Existing Structures

Height in feet _____
 Number of stories _____
 Number of dwelling units _____
 Number of employees _____
 Number of parking spaces _____

Proposed Structures

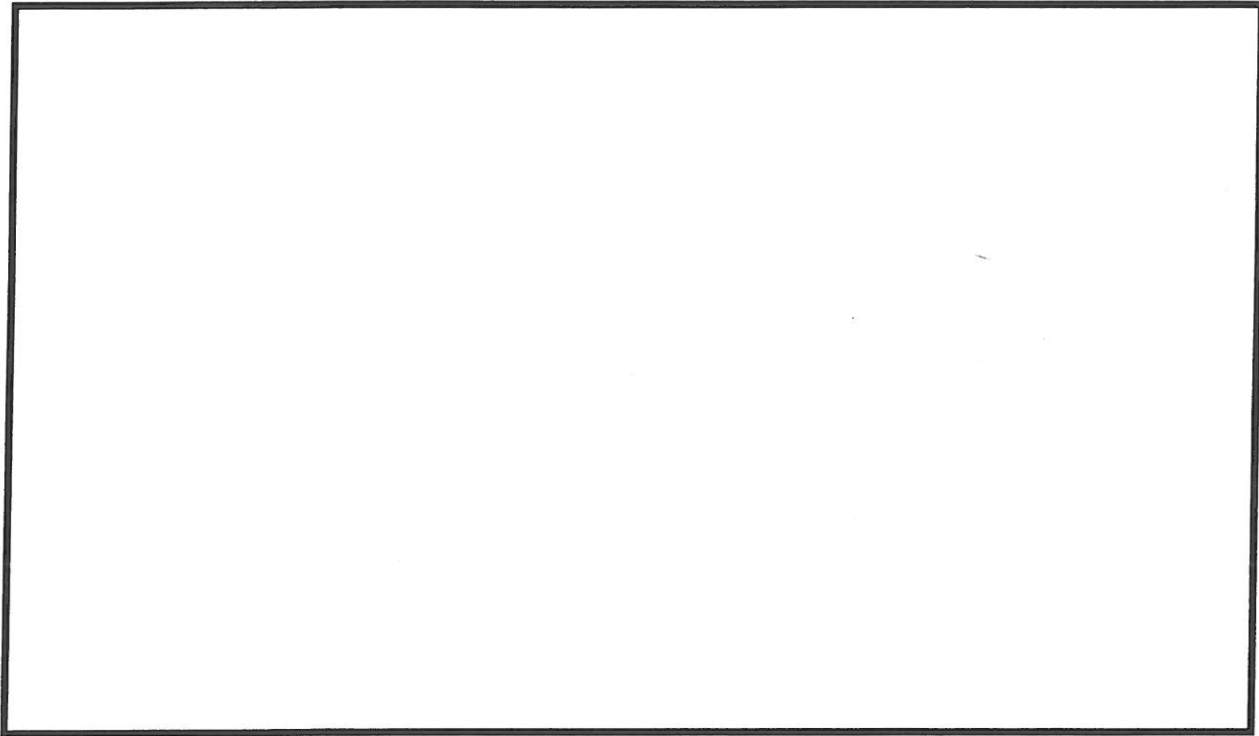
Height in feet _____
 Number of stories _____
 Number of dwelling units _____
 Number of employees _____
 Number of parking spaces _____

SITE PLAN

Draw a plan of the property to scale, including all of the following: (a larger plan can be substituted)

Check each item once you have included it in your plan.

- The names and locations of all adjoining streets and the locations of all right-of-way
- The location and dimensions of all lot lines, easements, underground utilities, etc.
- The location and dimensions of all **existing and proposed** buildings, driveways, and parking areas
- The distances between all lot lines and every building or structure, and between buildings
- Indicate the scale of your drawing as 1" = _____ ft. and identify North



YOU MUST ALSO SUBMIT THE FOLLOWING ATTACHMENTS WITH YOUR APPLICATION:

- _____ The legal description for property in question
- _____ Detailed plans and drawings for all proposed structures

BY MY SIGNATURE BELOW, I CERTIFY THAT ALL OF THE ABOVE STATEMENTS AND THE INFORMATION CONTAINED IN ANY DOCUMENT OR PLANS SUBMITTED HERewith, ARE TRUE AND ACCURATE. I HEREBY CONSENT TO THE ENTRY IN OR UPON THE PREMISES DESCRIBED HEREIN, BY ALL AUTHORIZED OFFICIALS OF THE VILLAGE OF FAIRMONT CITY FOR THE PURPOSE OF INVESTIGATING THIS APPLICATION, INSPECTING THE PROPOSED WORK, AND POSTING, MAINTAINING, AND REMOVING ANY NOTICES REQUIRED BY ORDINANCE.

APPLICANT: _____ DATE: _____

OWNER: _____ DATE: _____