

APPLICATION FOR APPEAL OF A DECISION OF THE ZONING ADMINISTRATOR

VILLAGE OF FAIRMONT CITY • 2601 N. 41ST STREET • FAIRMONT CITY, IL 62201 • (618) 874-6100

Application Number: _____ Fee: _____ Date Fee Paid: _____

CREATED 4/03

IMPORTANT INSTRUCTIONS

Any person who feels that the Zoning Administrator has erred in a decision he has made and is aggrieved by that decision, may file for an appeal before the Zoning Board of Appeals. The applicant for an appeal files a copy of this application with the Zoning Administrator and mails another copy directly to the Chairman of the Zoning Board of Appeals. The process which the Zoning Board must follow in considering a request for an appeal is found in the Fairmont City Zoning Code under Section 1-1530.

Upon submission of this application, the Zoning Board of Appeals will schedule a public hearing. You will be notified by first class mail of the date and time of the hearing. A notice will also be published. You or a representative may be required to testify and present evidence at that hearing. The members of the Zoning Board of Appeals may question you and require other testimony. In addition, any interested party may testify either in favor of or against your request. Upon completion of the hearing, the Zoning Board of Appeals will render a recommendation to either affirm or modify the original decision of the Zoning Administrator, and the Village Board will take action on that recommendation. The decision of the Village Board is the final administrative determination and is subject to judicial review only in accordance with applicable law.

APPLICANT NAME: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

CHECK IF: Property Owner Contract Purchaser Lessee Other (_____)

OWNERS NAME: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

ADDRESS OF PROPERTY: _____

PERMANENT TAX NUMBER: _____ LOT #: _____ ZONING DISTRICT: _____

PRESENT USE OF PROPERTY: (CHECK ALL THAT APPLY)

RESIDENTIAL: Single Family Duplex Uniplex Multi-Family (# of units _____)
 Manufactured Home Modular Home

ACCESSORY USES: Garage Carport Swimming Pool Other (_____)

BUSINESS USES: Commercial Industrial Home Occupation TYPE: _____

VACANT LOT: OTHER USE: _____

PROPOSED USE OF PROPERTY: (CHECK ALL THAT APPLY)

RESIDENTIAL: Single Family Duplex Uniplex Multi-Family (# of units _____)
 Manufactured Home Modular Home

ACCESSORY USES: Garage Carport Swimming Pool Other (_____)

BUSINESS USES: Commercial Industrial Home Occupation TYPE: _____

VACANT LOT: OTHER USE: _____

DESCRIBE IN DETAIL THE DECISION OF THE ZONING ADMINISTRATOR WHICH YOU ARE NOW APPEALING:

COMPLETE ADDITIONAL INFORMATION ON THE REVERSE SIDE

DESCRIBE IN DETAIL THE DECISION YOU FEEL SHOULD HAVE BEEN MADE AND PROVIDE JUSTIFICATION:

SITE PLAN

If the decision of the Zoning Administrator was based upon information which can be illustrated by a site plan, draw a plan of the property to scale, including the following: (a larger plan can be substituted)

Check each item once you have included it in your plan.

- The names and locations of all adjoining streets
- The location and dimensions of all lot lines, easements, underground utilities, etc.
- The location and dimensions of all **existing and proposed** buildings, driveways, and parking areas
- The distances between all lot lines and every building or structure, and between buildings

YOU MUST ALSO SUBMIT THE FOLLOWING ATTACHMENTS WITH YOUR APPLICATION:

____ The legal description for property in question if this appeal is site specific

____ Any other information which supports your request

BY MY SIGNATURE BELOW, I CERTIFY THAT ALL OF THE ABOVE STATEMENTS AND THE INFORMATION CONTAINED IN ANY DOCUMENT OR PLANS SUBMITTED HERewith, ARE TRUE AND ACCURATE. I HEREBY CONSENT TO THE ENTRY IN OR UPON THE PREMISES DESCRIBED HEREIN, BY ALL AUTHORIZED OFFICIALS OF THE VILLAGE OF FAIRMONT CITY FOR THE PURPOSE OF INVESTIGATING THIS APPLICATION, INSPECTING THE PROPOSED WORK, AND POSTING, MAINTAINING, AND REMOVING ANY NOTICES REQUIRED BY ORDINANCE.

APPLICANT: _____ DATE: _____

OWNER: _____ DATE: _____